

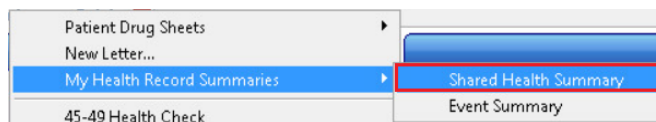


Uploading a Shared Health Summary

Note:

- a) These steps assume that your software is connected to the My Health Record system, the patient's Individual Healthcare Identifier (IHI) has been validated in your system, and the patient has a My Health Record.
- b) Before you begin, ensure the patient's clinical information in their local medical record is up to date.

1. Select the **Quick Documents** icon (left-centre), then select **My Health Record Summaries** and **Shared Health Summary**.



2. The Shared Health Summary will auto-populate with information from the patient's local medical record.

Tick/untick the items to include/not include in the Shared Health Summary, then select **Next (Preview)** (bottom-right corner).

Shared Health Summary

Patient Details
 Name: Derrington, Caleb | IHI: 8003 6080 0004 5922 | File No: 20 | Phone: 0455555555 | ATSI: Neither Aboriginal nor Torres Strait Islander origin
 DOB: 15/06/1933 | Sex: Male | Address: 4 Old Tenenfield Road, PADDY'S FLAT, 2469 | Email: [blank]
 Medicare Card: [blank] | DVA: [blank]

Jump to -> [Source](#) | [Allergies](#) | [Medicine](#) | [History](#) | [Immunisation](#)

Health Summary Source

Doctor Name: Green, Dr Carl (CG) | HPI-I: 8003 6199 0002 1749 | Healthcare Role: General Medical Practitioner
 Clinic Name: DEMONSTRATION SYSTEM | HPI-O: 8003 6215 6669 0916 | Clinic Address: 60 Albert Road SOUTH MELBOURNE 3205
 Clinic Phone: 03 9284 3300 | Clinic Fax: 03 9284 3399

Allergies and Adverse Reactions

Reason for nothing listed / selected: [dropdown]
 Agent: Penicillins | Reaction Description: Immediate (Moderate) Urticaria/Angio-Oedema

Medicine

Reason for nothing listed / selected: [dropdown]

Medications	Directions	Clinical Indication	Comments
<input checked="" type="checkbox"/> Avanza Tablets (Tablet, Coated) 30 mg [30]	Take 1 tab nocte		
<input checked="" type="checkbox"/> Crestor Tablets (Tablet, Coated) 20 mg [30]	Take 1 tab daily		
<input checked="" type="checkbox"/> Adospal 250 Tablets (Tablet) [100]	Take 1 tab 3 times a day		
<input checked="" type="checkbox"/> Actonel EC 35 mg Once-a-Week Tablets	Take 1 tab weekly		
<input checked="" type="checkbox"/> Tablet, Gastro-resistant) 35 mg [4]			
<input checked="" type="checkbox"/> Avapro HCT 300/12.5 Tablets (Tablet, Coated) [30]	Take 1 tab daily		
<input checked="" type="checkbox"/> Monodur Durules Sustained Release Tablets	Take 1 tab daily		

Medical History

Reason for nothing listed / selected: [dropdown]

Problem/Diagnosis	Date of Onset	Comments
<input checked="" type="checkbox"/> Depression	Dec 2013	
<input checked="" type="checkbox"/> Hyperlipidaemia	Mar 2013	
<input checked="" type="checkbox"/> Ischaemic Heart Disease	Mar 2013	
<input checked="" type="checkbox"/> Parkinsons Disease	May 2012	
<input checked="" type="checkbox"/> Cataract - Bilateral	Oct 2010	
<input checked="" type="checkbox"/> Loss of Memory - Mild Short Term	Mar 2009	
<input checked="" type="checkbox"/> Osteoporosis	Feb 2009	

Procedure

Reason for nothing listed / selected: [dropdown]

Procedure	Date/Time Started	Comments
[blank]		

Buttons: [Save Draft](#) | [Next \(preview\)](#) | [Cancel](#)



- Review the Shared Health Summary to verify it has populated correctly.

Attest to the statements at the bottom of the screen, then select **Confirm Content and Upload** (bottom-left corner).

Note: The *Personally Controlled Electronic Records Act 2012* (referred to in the attestations) has been superseded by the *My Health Records Act 2012*.

Shared Health Summary
21 Mar 2017

Caleb DERRINGTON DoB 15 Jun 1933 (83y*) SEX Male IHI 8003 6080 0004 5922

START OF DOCUMENT

DEMONSTRATION SYSTEM

Author Dr Carl Green (General Medical Practitioner)
Phone 03 9284 3300

Adverse Reactions

Substance/Agent	Manifestations
Penicillins	• Immediate

Medications

Medication	Directions	Clinical Indication
Avanza Tablets (Tablet, Coated) 30 mg [30]	Take 1 tab nocte	
Crestor Tablets (Tablet, Coated) 20 mg [30]	Take 1 tab daily	
Madopar 250 Tablets (Tablet) [100]	Take 1 tab 3 times a day	
Actonel EC 35 mg Once-a-Week Tablets (Tablet, Gastro-resistant) 35 mg [4]	Take 1 tab weekly	
Avapro HCT 300/12.5 Tablets (Tablet, Coated) [30]	Take 1 tab daily	
Monodur Durules Sustained Release Tablets (Tablet, Modified Release) 120 mg [30]	Take 1 tab daily	

Medical History

Item	Date
depression	Dec 2013 ->
hyperlipidaemia	Mar 2013 ->
ischaemic heart disease	Mar 2013 ->

I am the patient's nominated healthcare provider in accordance with the *Personally Controlled Electronic Health Records Act 2012*.
 I am providing ongoing care to this patient.
 I have prepared this Shared Health Summary in consultation with the patient.

Actions:

- The Shared Health Summary will also save to the patient's local medical record in the **Documents** tab.

Summary Views

Medications		Incoming Documents	
Problems	Referrals	Results	
Immunisations	Allergies	Images/ECG	
Documents	Attachments	Measurements	

Forms
Letters
Referral Letters

My Health Record Summaries

- 21/03/2017 **Shared Health Summary**
- 28/10/2015 Shared Health Summary

Useful Links

- My Health Record Registration Overview
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/registration-overview>
- Shared Health Summaries – What they are, who can create them, and when to create them
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/shared-health-summaries>
- Clinical Software Simulators
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/clinical-software-simulators-and-demonstrations>

For assistance, contact the Help line on
1800 723 471 (select option 2)
www.myhealthrecord.gov.au