

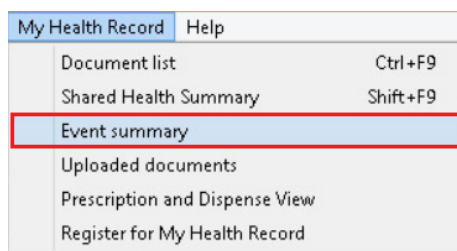


Uploading an Event Summary

Note:

These steps assume that your software is connected to the My Health Record system, the patient's Individual Healthcare Identifier (IHI) has been validated in your system, and the patient has a My Health Record.

- Once you have opened the patient's local medical record and entered the clinical information and notes for the consultation, select the **My Health Record** drop-down menu, then select **Event Summary**.



- Select **Import Current Visit Notes** (top-right corner) to populate the Synopsis box with the consultation notes from the patient's local medical record.

The Synopsis can also be entered/edited manually.

Tick/untick the items to include/not include in the Event Summary, then select **Upload** (bottom-right corner).

Please review the data displayed below before sending the Event Summary to My Health Record.

An event summary is used to capture key health information about a clinically significant healthcare event that could be relevant to the ongoing care of an individual. It is not a complete health summary and should not be wholly relied upon, nor should it replace direct communication between healthcare providers.

Synopsis of this event: **Import Current Visit Notes**

18 year old girl. Laceration on right leg. Cleaned and dressed by school nurse. Believes may have missed last tetanus booster at school, so ADT given.

Actions:
Immunisation: ADT given.

Medications:				Newly Identified Adverse Reactions:			
Date	Drug name	Strength	Dose	Item	Reaction	Severity	
< [] >				< [] >			

Immunisations:				Diagnosis/Interventions:			
Date	Vaccine	Sequence	Batch No.	Date	Condition	Status	S
<input checked="" type="checkbox"/>	29/03/2017	ADT	1	< [] >			

Diagnostic Investigations - Requested Service:			Diagnostic Investigations - Results:		
Date	Requested tests	Provider	Date	Item	Status
< [] >			< [] >		

Note: Only TXT, RTF, DOC, DOCX, HTML, PDF and Image file types are supported

Upload **Cancel**



- Review the information in the Event Summary to verify it is correct, then select **Upload** (bottom-right corner).

Event Summary
29-Mar-2017
CURTIN, Brianna (Ms) DoB 20-May-1998 (18y*) SEX Female IHI 8003 6088 3337 8615

START OF DOCUMENT

West End Medical Practice
Author Dr Terrance Walker (General Medical Practitioner)
Phone 0716543542

Event Details
18 year old girl. Laceration on right leg. Cleaned and dressed by school nurse. Believes may have missed last tetanus booster at school, so ADT given.
Actions: Immunisation: ADT given.

Immunisations
Immunisations - Administered Immunisations

Vaccine	Sequence Number	Date
ADT	1	29 Mar 2017

ADMINISTRATIVE DETAILS

Patient		Author	
Name	Ms Brianna CURTIN	Name	Dr Terrance Walker (General Medical Practitioner)
Sex	Female	Organisation	West End Medical Practice
Indigenous Status	Neither Aboriginal nor Torres Strait Islander origin	Work Place	400 George Street, Brisbane, QLD, 4000, Australia
Date of Birth	20-May-1998 (18y) * Age is calculated from date of	Phone	0716543542 (Workplace)

Upload Cancel

- A pop-up will appear confirming that the Event Summary has been successfully uploaded. Select **OK**.

My Health Record Document Viewer - Ms Brianna Curtin

The Event Summary was successfully uploaded to My Health Record!

OK

There will also be a new entry in the **Today's Notes** tab of the patient's local medical record.

An Event Summary was uploaded to My Health Record.

Useful Links:

- My Health Record Registration Overview
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/registration-overview>
- Event Summaries – What they are, who can create them, and when to create them
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/event-summaries>
- Clinical Software Simulations
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/clinical-software-simulators-and-demonstrations>

For assistance, contact the Help line on
1800 723 471 (select option 2)
www.myhealthrecord.gov.au